

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF APRIL 9, 2018, REGULAR MEETING

The meeting was called to order at 9:30AM by Jennie Schmitt at the BSDL.

Present: Trustees - Ginny Freeman, Jim Larsen, Jon Hawley, and Jennie Schmitt; Cathy Carter, Library Director; Stacy Pasche, Assistant Library Director.

Absent: Trustees – Jon Armstrong, Sharyn Bower, and Pam Radabaugh.

Approval of Agenda: Motion by Jon Hawley/Jim Larsen to approve the agenda as presented. Motion carried.

Public Input: None

Approval of Minutes: Motion by Jim Larsen/Jon Hawley to approve the minutes of the March 12, 2018, board meeting as presented. Motion carried.

Treasurer's Report: Motion by Ginny Freeman/Jim Larsen to approve the March treasurer's report as presented. Motion carried.

Approval of Monthly Bills: Motion by Jon Hawley/Ginny Freeman to authorize the March disbursements as listed and attached. Motion carried

Library Director's Report: Cathy Carter reported on March. There was considerable discussion on two topics, the endowment fund we have at the Grand Traverse Regional Community Foundation and the changes in the makeup of the Friends of the Library.

Committee Reports:

1. Personnel: MERS report – Good preparation has been done for the April 20th meeting with our MERS representative.

Old Business:

1. Internet/Technology Report – see director's report
2. Strategic Planning/Transition Report/Discussion – see director's report
3. GTRCF – see director's report
4. We will honor Joe Hommel for his many years of service as president of the Friends of the Library at the next Friends monthly meeting which will be Tuesday, April 17th at 6PM at the BSDL. A cake and other light refreshments will be provided.

New Business:

1. Budget Calendar Set –
*May 14th, 9:30AM, presentation of proposed budget at regular board meeting
*May 21st, 9:30AM, Public Hearing on the budget for 2018-2019, followed by a special board meeting to approve the proposed budget
2. Resolution for Standard Insurance – to be made at April 20th special meeting.
3. Sharyn Bower is going to be leaving the BSDL board, and a new person will be appointed by Gilmore Township.
4. The annual report letter to the municipalities in the Library District will be ready by June 1st for board members to deliver to their municipalities.

The meeting was adjourned at 10:22 AM.

Respectfully submitted, Ginny Freeman, Secretary