

**BENZIE SHORES DISTRICT LIBRARY BOARD**  
**MINUTES of August 10, 2016, REGULAR MEETING**

The meeting was called to order at 9:32am by Jon Armstrong at the BSDL.

**Present:** Jennie Schmitt, Jon Armstrong, Jon Hawley, Sharyn Bower, Pam Radabaugh; Library Director-Cathy Carter

**Absent:** Ginny Freeman and Jim Larsen

**Approval of Agenda:** Motion by Jon Hawley/Pam Radabaugh to approve the agenda as presented. Motion carried.

**Approval of Minutes:** Motion by Jon Hawley/Sharyn Bower to approve the minutes of the July 13, 2016 board meeting. Motion carried.

**Treasurer's Report:** Motion by Jennie Schmitt/Sharyn Bower to approve the Treasurer's Report as presented. Motion carried.

**Approval of Monthly Bills:** Motion by Jon Hawley/Sharyn Bower to approve the monthly bills. Motion carried.

**Library Director's Report:** Cathy Carter reported on the month of July. See attached director's report.

**Committee Reports:** None

**Old Business:**

1. Friends of the Library: they are working on book sale preparation.
2. Internet/Technology: No report.
3. Approval of the Final 2015-2016 Budget: Motion by Pam Radabaugh/Jon Hawley to approve the 2015-2016 Final Budget as presented. Motion carried.
3. Other: none

**New Business:**

1. Signature Card: Motion was done at the July meeting.
2. Motion to Sign Tobin Agreement: Motion by Jennie Schmitt/Sharyn Bower to sign the Audit Agreement with Tobin & Co. Motion carried.
3. Date for Strategic Planning Session: Monday, October 17, 2016 at the Inn at Watervale. The Regular Monthly Board Meeting will take place 9:00-9:30am. The Strategic Planning Workshop will be 9:30-1:00pm.
4. Other: The next board meeting will be Monday, September 12, 2016.

The meeting was adjourned at 10:23am.

Respectfully submitted, Cathy Carter, Library Director