

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF AUGUST 14, 2017, REGULAR MEETING

The meeting was called to order at 9:35AM by Jon Armstrong at the BSDL.
Present: Trustees - Jon Armstrong, Ginny Freeman, Jon Hawley, Jim Larsen, Pam Radabaugh, and Jennie Schmitt; Cathy Carter, Library Director.
Absent: Sharyn Bower, trustee.

Approval of Agenda: Motion by Pam Radabaugh/Jim Larsen to approve the agenda as presented. Motion carried.

Public Input: None

Approval of Minutes: Motion by Jennie Schmitt/Pam Radabaugh to approve the minutes of the July 10, 2017, board meeting as written. Motion carried.

Treasurer's Report: Motion by Jon Hawley/Jennie Schmitt to approve the July treasurer's report as presented. Motion carried.

Approval of Monthly Bills: Motion by Jennie Schmitt/Jim Larsen to authorize the July disbursements as listed and attached. Motion carried

Library Director's Report: Cathy Carter reported on July.

Committee Reports – No reports

Old Business:

1. Friends of the Library Report – Book sale preparation
2. Internet/Technology Report – No report

New Business:

1. Approval of Final 2016-2017 Budget – postponed until September meeting.
2. Contract from Tobin (audit) – Motion by Jon Hawley/Pam Radabaugh to approve the signing of the contract with Tobin & Co. for our annual audit. Motion carried.
3. Policy Change Proposal: Suspension of Library Borrowing Privileges – no action; to be addressed by the policy committee during this year's review.
4. Discussion of date for strategic planning workshop in October – Cathy will check with the board via email.
5. Resolution thanking summer interns – Motion by Jon Hawley/Jennie Schmitt to approve the writing of a resolution thanking the summer teen interns for their work. Motion carried.

The meeting was adjourned at 10:15 AM.

Respectfully submitted,
Ginny Freeman, Secretary