

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF SEPTEMBER 12, 2016, REGULAR MEETING

The meeting was called to order at 9:34 by Jennie Schmitt at the BSDL.

Present: Trustees – Sharyn Bower, Ginny Freeman, Jim Larsen, Pam Radabaugh, and Jennie Schmitt (9:43); Cathy Carter, Library Director; Mary Link, representative of Friends of the Library.

Absent: Trustees – Jon Armstrong and Jon Hawley

Approval of Agenda: Motion by Sharyn Bower/Jim Larsen to approve the agenda with the addition of strategic planning under new business. Motion carried.

Public Input: None

Approval of Minutes: Motion by Pam Radabaugh/Sharyn Bower to approve the minutes of the August 10, 2016. Motion carried.

Treasurer's Report: Motion by Ginny Freeman/Sharyn Bower to approve the August treasurer's report as presented. Motion carried.

Approval of Monthly Bills: Motion by Pam Radabaugh/Sharyn Bower to authorize the August disbursements as listed and attached. Motion carried.

Library Director's Report: Cathy Carter reported on the month of August. The board appreciated having the extensive report on the Summer Reading Program.

Committee Reports: None

Old Business:

1. Friends of the Library Report – The book sale was successful once again in spite of the rain. They may pursue the idea of having someone do year round online book sales and also a paperback sale staffed by volunteers during the summer Saturday farmers market.
2. Internet/Technology Report – no report
3. Set Board Monthly Meeting Calendar – Motion by Jim Larsen/Pam Radabaugh to set the regular board meeting dates as the second Monday of each month at 9:30 AM at the BSDL. Motion carried.

New Business:

1. Policy on MelCat Overdues/Fines – Motion by Pam Radabaugh/Sharyn Bower to change the library fine policy to read, “There will be a charge of \$.10 per day on every overdue item.” Motion carried. This allows for charging for overdue inter-library loans which had been excluded in the previous policy.
2. Penal fines report – see Director's report
3. Strategic Planning – Cathy will get more information to us Oct. 1st.

4. Jim Larsen suggested changing the bathroom locks to ones which say occupied/unoccupied on the outside of the door. He will bring in samples for the staff to consider.

The meeting was adjourned at 10:24 AM.

Respectfully submitted,
Ginny Freeman, Secretary