

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF OCTOBER 17, 2016 REGULAR BOARD MEETING

Call to Order: The meeting was called to order at 9 AM by Jon Armstrong at the Watervale Inn.

Present: Trustees - Jon Armstrong, Sharyn Bower, Ginny Freeman, Jon Hawley, Jim Larsen, Pam Radabaugh, and Jennie Schmitt; Library Director, Cathy Carter; representative from the Friends of the Library board, Carol Edmonds.

Approval of Agenda: Motion by Jon Hawley/Jennie Schmitt to approve the agenda as written. Motion carried.

Public Input: None

Approval of Minutes: Approval of the September board meeting minutes was postponed until the November board meeting.

Treasurer's Report: Motion by Jon Hawley/Jim Larsen to approve the September treasurer's report. Motion carried.

Approval of Monthly Bills: Motion by Pam Radabaugh/Jennie Schmitt to authorize the September disbursements as listed and attached. Motion carried.

Library Director's Report: Cathy Carter reported on September.

Committee Reports: None

Old Business:

1. Friends of the Library - No report
2. Internet/Technology Report - No report

New Business:

1. Pam Radabaugh and Jon Armstrong will do their annual inventory of the CDs in our safe deposit box at West Shore Bank.
2. Jon Armstrong and Jon Hawley will sign checks on Tuesdays while Pam Radabaugh is away.

The meeting was adjourned at 9:18 AM.

Respectfully submitted,

Ginny Freeman, Secretary