

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES of November 13, 2017, REGULAR MEETING

The meeting was called to order at 9:30am by Jennie Schmitt at the BSDL.

Present: Jennie Schmitt, Jon Hawley, Sharyn Bower, Pam Radabaugh, Jim Larsen; Library Director-Cathy Carter

Absent: Ginny Freeman and Jon Armstrong

Approval of Agenda: Motion by Jon Hawley/Jim Larsen to approve the agenda as presented. Motion carried.

Approval of Minutes: Motion by Jim Larsen/Jon Hawley to approve the minutes of the October 9, 2017 board meeting. Motion carried.

Treasurer's Report: Motion by Sharyn Bower/Jon H. to approve the Treasurer's Report as presented. Motion carried.

Approval of Monthly Bills: Motion by Pam Radabaugh/Jim Larsen to approve the monthly bills. Motion carried.

Library Director's Report: Cathy Carter reported on the month of October. See attached director's report.

Committee Reports: None

Old Business:

1. Friends of the Library: They are in the process of making several purchases for the library.
2. Internet/Technology: No report.
3. Strategic Planning/Transition Report: Cathy reported that everything is going well and is on schedule.
4. Other: none

New Business:

1. Other: The current budget must be balanced by June 30, 2018. It was suggested that the budget be amended at regular monthly board meetings as necessary. Motion to add \$100 to budget category 1-1-846 bringing the total budgeted from \$1,000 to \$1,100 by Pam Radabaugh/seconded by Jim Larsen. Motion carried.

The meeting was adjourned at 10:06am.

Respectfully submitted, Cathy Carter, Library Director