

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF DECEMBER 12, 2016, REGULAR MEETING

The meeting was called to order at 9:35 by Jon Armstrong at the BSDL.

Present: Trustees – Sharyn Bower, Ginny Freeman, Pam Radabaugh, Jennie Schmitt, Jon Armstrong, and Jon Hawley; Cathy Carter, Library Director; Absent: Jim Larsen.

Approval of Agenda: Motion by Ginny Freeman/Jennie Schmitt to approve the agenda as modified. Motion carried.

Public Input: None

Approval of Minutes: Motion by Jon Hawley/Jennie Schmitt to approve the minutes of the November 14, 2016. Motion carried.

Treasurer's Report: Motion by Jennie Schmitt/Sharyn Bower to approve the November treasurer's report as presented. Motion carried.

Approval of Monthly Bills: Motion by Pam Radabaugh/Sharyn Bower to authorize the November disbursements as listed and attached. Motion carried.

Library Director's Report: Cathy Carter reported on the month of November. Cathy distributed the new cards that Stacy created showing information about all four of the county libraries.

Committee Reports: None

Old Business:

1. Friends of the Library Report – No report
2. Internet/Technology Report – Charter is coming to fix the internet problem today.
3. Audit – The draft audit showed we were over in the salaries category, but the auditor has discovered it was her error. We are fine.

New Business:

1. Policy on Recovery of Stolen Materials – Motion by Jon Hawley/Ginny Freeman to approve the policy on recovery of stolen materials as written (and attached to the minutes). Motion carried.
2. Meeting with the Pension Representative from MERS – Jon Armstrong reported on the meeting he and Cathy Carter had with the MERS Rep. Jon gave us background information on our endowment fund at the GTRCF, the possibility of using money from the endowment to put in the library's pension fund and how this might affect our future pension payments. In January the MERS rep will get back to us with a number of scenarios for us to look at and discuss.

The meeting was adjourned at 10:30 AM.

Respectfully submitted,

Ginny Freeman, Secretary