

BENZIE SHORES DISTRICT LIBRARY BOARD
MINUTES OF MARCH 11, 2015, REGULAR MEETING

The meeting was called to order at 9:30 AM by Jon Armstrong at the BSDL.
Present: Trustees – Ginny Freeman, Jennie Schmitt, Pam Radabaugh, Sharyn Bower, Pat Laarman, and Jon Armstrong; Cathy Carter, Library Director.
Absent: Jon Hawley, Trustee.

Approval of Agenda: Motion by Pat Laarman/ Jennie Schmitt to approve the agenda as written. Motion carried.

Public Input: None

Approval of Minutes: Motion by Pam Radabaugh/Jennie Schmitt to approve the minutes of the February 11, 2015, regular meeting. Motion carried.

Treasurer's Report: Motion by Jennie Schmitt/Sharyn Bower to approve the February treasurer's report as presented. Motion carried

Approval of Monthly Bills: Motion by Pam Radabaugh/Jennie Schmitt to authorize the February disbursements as listed and attached. Motion carried.

Library Director's Report: Cathy Carter reported on the month of February.

Committee Reports:

Building Report –

1. Jon Armstrong reported that he had sent Mike Quinn's proposal (attached) to the trust officer, Regina, along with a cover letter which indicated our need to have a response before our April 28 strategic planning meeting, if possible.
2. Our hope is that the potential donor will agree to cover the projected expense of \$21,400 for "program planning and conceptual design services" for a library expansion project.
3. The consensus was that we do not want to get involved in a project that would require us to go to the public for money, as we have so recently done fundraising for a renovation.
4. Jon Armstrong would like a few others (perhaps Jennie Schmitt, Jon Hawley, Cathy Carter?) to have a relationship with Regina, so he is not the only one who knows her.
5. If we get a green light from the donor on paying for the architect's services, we will use our strategic planning session to work on ideas. If not, there are plenty of other areas on which to focus.
6. Concern about the cost of sustaining an expansion.
7. Possibility of using some of endowment income.

Old Business:

1. Friends of the Library Report – no recent meetings
2. Internet/Technology Report – see Director's Report
3. Strategic Planning Update – Strategic planning workshop will be Monday, April 27th, at Watervale Inn, 9-1.
4. Jon Armstrong and Pam Radabaugh will be setting up a meeting with the auditor regarding the accounting changes needed to include the Friends of the Library contributions to BSDL expenses.

New Business: None

The meeting was adjourned at 10:30 AM.

Respectfully submitted,
Ginny Freeman, Secretary